



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

Meeting to be held in Yeadon Town Hall, High Street, Yeadon, LS19 7PP

Monday, 25th June, 2018 at 1.30 pm

Councillors:

- | | |
|-------------|------------------------|
| B Anderson | - Adel and Wharfedale; |
| C Anderson | - Adel and Wharfedale; |
| B Flynn | - Adel and Wharfedale; |
| G Latty | - Guiseley and Rawdon; |
| P Latty | - Guiseley and Rawdon; |
| P Wadsworth | - Guiseley and Rawdon; |
| D Collins | - Horsforth; |
| J Shemilt | - Horsforth; |
| J Taylor | - Horsforth; |
| C Campbell | - Otley and Yeadon; |
| R Downes | - Otley and Yeadon; |
| S Lay | - Otley and Yeadon; |





Co-optees

Agenda compiled by: Debbie Oldham on 0113 37 88656
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
Facebook: [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiselley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 5TH MARCH 2018</p> <p>To confirm as a correct record the minutes of the meeting held on 5th March 2018.</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>FINANCE UPDATE REPORT</p> <p>The report of the West North West Area Leader provides the Community Committee with an update on the budget position for the Wellbeing fund for 2018/19, and the current position of the Small Grants and skips pot, and the small grants and skips which have been approved since the last meeting.</p> <p>The report also provides an update on the Youth Activity Fund and the Youth Activity Fund projects which have been approved since the last meeting.</p> <p>(Report attached)</p>	7 - 24

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>COMMUNITY COMMITTEE APPOINTMENTS 2018/2019</p> <p>The report of the City Solicitor is to note the appointment of Councillor Paul Wadsworth as Chair of the Community Committee for 2018/19 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-</p> <ul style="list-style-type: none"> • Those Outside Bodies as detailed at section 19 / Appendix 1 of the report; • One representative to the Corporate Parenting Board; • Community Committee Champions and; • Children’s Services Cluster Partnerships. <p>(Report attached)</p>	25 - 34
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p>The report of the Chief Officer Housing Management seeks Ward Councillor nominations from the Outer North West Community Committees to the Outer North West Housing Advisory Panel (HAP)</p> <p>(Report attached)</p> <p>VENUE AND MAP</p> <p>Yeadon Town Hall, High Street, Yeadon LS19 7PP</p>	35 - 40 41 - 42

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 5TH MARCH, 2018

PRESENT: Councillor P Wadsworth in the Chair

Councillors B Anderson, C Anderson,
C Campbell, B Cleasby, D Collins,
R Downes, B Flynn, G Latty, P Latty and
S Lay

CHAIRS COMMENT

The Chair welcomed all to the meeting.

The Chair informed the Members that Gerry Burnham had left the Communities Team to take up a post. The Community Committee wished her well and thanked her for all her work with the Committee.

The Chair also informed the Committee that Susan Skinner who had been supporting the Community Committee had also secured another post. The Committee extended its thanks to Susan and wished her well also.

37 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

38 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

39 LATE ITEMS

There were no late items.

40 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

No declarations of disclosable pecuniary interests were made.

Councillors Barry Anderson and Caroline Anderson Informed the Community Committee of an interest in relation to Item 9 Finance Update Report as they are members of the Adel War Memorial Association who had submitted an application for Wellbeing funding. Minute 45 refers.

41 Apologies For Absence

Apologies for absence had been received from Cllr. Townsley.

42 Open Forum

On this occasion no members of the public were in attendance at the meeting.

Draft minutes to be approved at the meeting
to be held on Date Not Specified

43 Minutes of previous meeting

RESOLVED – To approve as a correct record the minutes of the meeting held on 27th November 2017.

44 Matters arising

There were no matters arising from the previous meeting.

45 Finance Update Report

The report of the West North West Area Leader provided the Community Committee with an update on the budget position for the Wellbeing fund for 2017/18. This report also provided an update on the Youth Activity Fund.

Attached at Appendix 1 of the submitted report was the Finance Statement which provided Members with details of current financial and monitoring position of the Wellbeing Fund and the Youth Activity Fund.

Members noted that the Community Committee currently had £61,320 of funding available for allocation. The Committee also noted that this did not include the Youth Activity Fund. Table 1 of the submitted report detailed per ward the total Wellbeing revenue available for allocation in 2017/18.

Members were asked to note Small Grants and Skips approved since the last meeting and the Small Grants and Skips balances set out at Tables 2 and 3 of the submitted report.

A number of Wellbeing fund applications were presented at the Community Committee for Members consideration. The application were set out at points 12 to 23 of the submitted report.

Councillors Barry Anderson and Caroline Anderson declared an interest in relation to point 22 and 23 of the submitted report as members of the Adel War Memorial Association.

Members had been advised that £2,211 was still available in the Youth Activity Fund. Members considered 4 new projects to be funded from the Youth Activity Fund these were presented at points 31 to 34 of the submitted report.

RESOLVED – To:-

- Note the current budget and monitoring position for the Wellbeing Fund for 2017/18 (Table 1) and attached at appendix 1 of the submitted report.
- Consider the new Wellbeing large grant applications detailed at point 11-23 of the submitted report

Organisation and Project	Amount requested	Outcome
12) Park & Countryside – Site Based Gardener (Guiseley& Rawdon , Horsforth)	£12,491	Approved
13) Parks & Countryside – Grit Bins (Adel&	£1,394	Approved

Draft minutes to be approved at the meeting
to be held on Date Not Specified

Wharfedale, Guiseley & Rawdon, Horsforth)		
14) Global First Aid Services / St Helena's Caravan Park - Community Public Access Defibrillator at St Helena's Caravan Park (Adel & Wharfedale)	£1,642	Approved
15) Parks & Countryside – North West Country Park Green Gateway Trail (All Wards)	£12,376	Approved
16) Aireborough Supported Activity Scheme (All Wards)	£7,389	Approved
17) Highways – Low Lane – Pedestrian Refuges (Horsforth)	£18,000	Approved Subject to match funding from Highways
18) Highways – Low Lane – Zebra Crossing upgrade (Horsforth)	£17,000	£400 approved for consultation
19) Methodist Homes (MHA) Horsforth Live at Scheme – Horsforth Live at Home Mini Bus (Horsforth)	£20,000	Approved
20) Friends of Hunger Hills Woods – Footpath Improvements Hunger Hills	£6,200	Approved
21) Customer Services LCC – Horsforth Ballroom Improvements	£15,000	Approved
22) Adel War Memorial Association – Kitchen Refurbishment (Adel & Wharfedale)	£5,000	Approved
23) Adel Players, a section of the Adel War Memorial Association (Adel & Wharfedale)	£3,730	Approved

- Note the Small Grants and Skips that have been approved since the last meeting (Table 2) and those Small Grants and Skips remaining budget (Table 3) of the submitted report.
- Note the current budget position for the Youth Activity Fund for 2017/18.
- Consider the new Youth Activity Fund applications detailed at points 31-34 of the submitted report.

Organisation and Project	Amount requested	Outcome
Codswallop CIC – Easter Music Group	£515	Approved
ACES – Easter Sports Session	£1,980	Approved
Codswallop CIC – Battle of the Bands	£1,375	Approved
Codswallop CIC – Let's Celebrate	£1,325	Approved

- Note the current budget position for the Capital Wellbeing Fund for 2017/18 (Table) of the submitted report.

46 Community Committee Update Report

The report of the West North West Area Leader updated the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment; Learning and the Local Economy; Children's Services and Family Health; Health, Wellbeing and Adult Social Care; Highways and Transportation and Policy.

The report also updated the Community Committee on the community forums and partnership working which had taken place in the area since the last meeting.

Cllr. Barry Anderson provided the Community Committee with updates on Community Safety and Environment sub groups which included the following points:-

- New Policing Model a copy of which had been sent to all Members
- Police and Crime Commissioner funding
- Target hardening initiatives
- CCTV
- Grit bin provision
- New officer appointed to oversee gulley cleansing
- Discussions still ongoing in relation to new bins and routes
- More information to be available in the future on fixed penalties

Cllr. Pat Latty informed the Community Committee of the 4th annual Outer North West Children's and Young People's Voice event which was held at Prince Henry's Grammar School, Otley. It was noted that the event had been very successful with 110 students attending.

Cllr. Latty asked that discussions take place to look at hosting the next Children's and Young Voice event at the Banqueting Hall in the Leeds Civic Hall.

Members briefly discussed the Community Plan 2018 attached to the submitted report.

RESOLVED - To:-

- Note the work of the sub groups and areas of partnership working since the last Community Committee;

Draft minutes to be approved at the meeting
to be held on Date Not Specified

- Approve the Outer North West draft Community Plan and to agree the Committee's key priorities for 2018

Cllr. Downes left the meeting during this item.

47 Dates, Times and Venue Report

The report of the City Solicitor requested Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2018/2019 municipal, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

The proposed dates were set out at point 6 of the submitted report.

Members requested that the venue be changed. It was proposed that the 4 Community Committee meetings should take place at different venues across the Outer North West area. Members proposed setting aside a budget to support this.

RESOLVED – To agree the Committee's meeting schedule for 2018/2019 municipal year as follows:-

- Monday 25th June 2018 at 1:30pm
- Monday 24th September 2018 at 1:30pm
- Monday 26th November 2018 at 1:30pm
- Monday 4th March 2019 at 1:30pm

Each meeting to be arranged at a venue within one of the wards.

CHAIRS CLOSING COMMENT

The Chair acknowledged that Cllr. Cleasby and Cllr. Townsley would be stepping down at the next elections in May.

Cllr. Townsley was not at the meeting and had given his apologies.

The Chair wished Cllr. Cleasby a happy retirement.

This page is intentionally left blank



Report of West North West Area Leader

Report to Outer North West Community Committee

Report author Rachel Marshall 0113 336 7864

Date: 25th June 2018

Finance Update Report

For Decision

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing fund for 2018/19, and the current position of the Small Grants and Skips pot, and the small grants and skips which have been approved since the last meeting.
2. This report also provides an update on the Youth Activity Fund and the Youth Activity Fund projects which have been approved since the last meeting.
3. Also attached at appendix 1 is the Finance Statement which provides Members with details of the current financial and monitoring position of the Wellbeing Fund and the Youth Activity Fund.

Main Issues

4. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must

have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help integration); further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

5. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
6. The Outer North West Community Committee operates a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project in the context of the current area priorities; where projects do not have support from all three ward members they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants where schemes do not garner support these will be reported to a subsequent Community Committee meeting for noting.
7. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

8. Budget Statement 2018/19

The Budget Statement for 2018/19 is included at Appendix 1 to this report. The statement details the overall budget position of all Wellbeing and Youth Activity Fund projects funded in the current financial year as well as those funded in previous years which still have funding left to spend.

9. Wellbeing Revenue

The Outer North West Community Committee has a Wellbeing allocation of £93,930 for the financial year 2018/19. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£23,482.50 per ward)

10. After deducting commitments and taking account of the 2017/18 carry forward position, the Community Committee currently has £98,681 of funding available for allocation. This figure does not include the Youth Activity Fund still available to spend.

11. Table 1 includes details per ward of the total Wellbeing revenue available for allocation in 2018/19 including any carry forward from previous years, and the amount of Wellbeing Fund currently available to spend per ward.

Table 1 – Wellbeing revenue

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
2018/19 Allocation	£23,482	£23,482	£23,482	£23,482
Carry forward from 2017/18	£8,318	-£1,188	£329	-£2,706
Current funds available to spend	£31,800	£22,294	£23,811	£20,776

12. New Wellbeing Large Grant projects for consideration

13. Small Grants & Skips (Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon)

Delivery Organisation	Communities Team (on behalf of the Community Committee)
Revenue funds requested	Total funding £12,000 £3000 each ward
Previous Wellbeing funding received	In 2017/18 a total of £7,489 was spent on small grants and skips.
Details of match funding	N/A.
Project details	The fund will be used to provide skips for community clean ups or environmental groups such as allotment associations. It will also provide grants of up to £1,000 to support local community projects. These are usually for activities that bring local communities together such as projects for older people, summer activities and healthy living activities.

14. Access Improvements – Horsforth Hall Park (Horsforth)

Delivery Organisation	Parks & Countryside
Revenue funds requested	Horsforth - £4,000
Previous Wellbeing funding received	Horsforth Hall Park have not been funded in recent years.
Details of match funding	None.
Project details	To improve access to Horsforth Hall Park via the footway to the near side of the main access road, from the junction to the wall in the main car park which currently requires attention to help all users to access the site safely.

15. Otley Chevin parkrun (Otley & Yeadon)

Delivery Organisation	Otley Chevin Parkrun
Revenue funds requested	Otley & Yeadon - £3,000
Previous Wellbeing funding received	None from ONW.
Details of match funding	None.
Project details	Parkrun to organise free 5km timed runs, walks or jogs at Chevin Forest Park, every Saturday morning where people of every ability are encouraged to take part.

16. Money Buddies – Otley Library & One Stop Centre (Otley & Yeadon)

Delivery Organisation	Burmantofts Community Projects
Revenue funds requested	Otley & Yeadon - £2,475.50
Previous Wellbeing funding received	None from ONW.
Details of match funding	None.
Project details	To cover the management, supervision, training, support and delivery of the Money Buddies Service for twelve months.

17. Yeadon Festive Lights 2018 (Otley & Yeadon)

Delivery Organisation	Leeds Lights
Revenue funds requested	Otley & Yeadon - £5,304
Previous Wellbeing funding received	2017/18 - £5,000.
Details of match funding	None.
Project details	Festive Lights in Yeadon.

18. Aireborough Masterplan – Academy of Urbanism (Guiseley & Rawdon, Otley & Yeadon)

Delivery Organisation	Aireborough Neighbourhood Development Forum (ANDF)
Revenue funds requested	Total funding - £7,000 Guiseley & Rawdon - £3,500 Otley & Yeadon - £3,500
Previous Wellbeing funding received	2016/17 Small Grant £1,000 Community workshops & consultations.
Details of match funding	None.
Project details	To create an Aireborough Masterplan document.

19. Refurbishment of Car Park Surface & Drainage (Adel & Wharfedale)

Delivery Organisation	Cookridge Village Hall
Revenue funds requested	Adel & Wharfedale - £5,000
Previous Wellbeing funding received	2016/17 - £1,000 Installation of Defibrillator Equipment.
Details of match funding	None
Project details	To improve the surface of the car park and drainage.

20. Horsforth Christmas Lights, Switch –on event & Christmas Trees (Horsforth)

Delivery Organisation	Horsforth Town Council
Revenue funds requested	Horsforth - £3,414
Previous Wellbeing funding received	2017/18 - £2,194 Horsforth Lights.
Details of match funding	£14,200
Project details	Provision of Christmas trees and lights, and Christmas light switch on event and carol singing on The Green, Horsforth.

21. Provision of Speed Indication Device (SID) (Adel & Wharfedale)

Delivery Organisation	Arthington Parish Council
Revenue funds requested	Adel & Wharfedale - £3,965
Previous Wellbeing funding received	None from ONW.
Details of match funding	None.
Project details	Provision of solar powered SID on Arthington Lane, Arthington.

22. CCTV Otley & Yeadon (Otley & Yeadon)

Delivery Organisation	CCTV Otley & Yeadon
Revenue funds requested	£8,000
Previous Wellbeing funding received	£14,305 (O&Y) 2017/18
Details of match funding	None
Project details	The funding will pay for the running and maintenance costs for CCTV in Otley & Yeadon ward

23. Pitch drainage improvements (Adel & Wharfedale)

Delivery Organisation	Pool AFC
Revenue funds requested	£2,280
Previous Wellbeing funding received	£1,700 (A&W) 2016/17
Details of match funding	None
Project details	To help cover the cost of football pitch drainage improvements.

24. Leeds Modernians Cricket Club Net Cage (Adel & Wharfedale)

Delivery Organisation	Leeds Modernians Cricket Club
Revenue funds requested	£14,100
Previous Wellbeing funding received	None
Details of match funding	ECB Grants & Loans – Non specific amount – TBC Co-operative Community Fund - £2,000 – TBC National Lottery Award for all England - £10,000 - TBC
Project details	Installation of a permanent two lane fixed outdoor cricket netting facility.

25. North West Country Park Green Gateway Trail (All wards)

Delivery Organisation	Parks & Countryside
Revenue funds requested	£1,589 (All wards £398 per ward)
Previous Wellbeing funding received	Total funding - £12,376 £3,094 per ward at March Committee
Details of match funding	Various amounts of funding to be received from other Community Committees.
Project details	The project will install information boards at key locations on the North West Country Park Green Gateway Trail, along with the costs of the accompanying website. The project has been recommended for approval by the Environment Sub Group.

26. Wellbeing Budget – Small Grants & Skips

27. Table 2 below details the small grants and skips approved since the last community committee meeting.

Table 2 – Small Grant & Skip approvals (05/03/18-06/06/18)

Project	Organisation	Ward	Amount approved
Summer Bands	Leeds International Concert - LCC	O&Y	£640
Communications Budget	Communities Team LCC	All	£1,000
PHAB Youth Group	PHAB Club	All	£314
Guiseley Clock	Communities Team LCC	G&R	£447
Theft from Motor Vehicle Banners	West Yorkshire Police	All	480
Otley Carnival Skips	Otley Carnival Committee	O&Y	£480
Kirklane Allotment Skip	Kirklane Allotment Association	G&R	£170

28. Table 3 below details the amounts available for allocation on small grant and skips for 2018/19 and the amount allocated so far this financial year

Table 3 – Small Grant & Skip remaining balances (at 13/02/18)

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon	Total
Available for allocation 2018/19	£0	£0	£0	£0	£0
Total allocated 2018/19	-£448.50	-£1,065.50	-£448.50	-£1,568.50	-£3,531
Available to spend	£0	£0	£0	£0	£

Youth Activity Fund

29. The budget for the Outer North West Youth Activity Fund for 2018/19 is £51,140, there was an overspend from 2017/18 totalling £2,980 meaning the total for allocation for 2018/19 is £40,960 which takes this into account and the project listed at item 28.
30. On 22nd May 2018 £7,200 was approved via DDN for 2 Mini Breeze events to be held at Yeadon Tarn and West Park RUFC in Bramhope. This amount is reflected in the remaining allocation figure above.
31. The Children’s Services & Family Health sub group held a decision making workshop on 7th June for the new funding allocation. The panel considered a total of 16 applications totalling £63,256 and recommended 10 projects for approval totalling £39,998 these are listed below for decision by the Community Committee. All the projects received and considered by the sub group are listed at appendix 2.

Over 100 young people were consulted on the types of local activities they would like to see at the Community Committee workshop held at Prince Henry’s Grammar School, Otley in February; the results of this consultation were fed into the sub group workshop on 7th June.

32. New Youth Activity projects for consideration

33. Oddballs Theatre & Hullabaloo Orchestra

Delivery Organisation	Codswallop CIC
YAF funds requested	£4,017
Previous YAF funding received	2017/18 - £7,023 for A Day in the Woods, Hullabaloo Orchestra, Warblers Singing and Oddballs Drama group.
Details of match funding	£6,782
Project details	The project will deliver term time theatre groups and a children’s orchestra plus holiday clubs in Guiseley Theatre.

34. All Sports and Cooking Summer Camps

Delivery Organisation	ACES
YAF funds requested	£2,685
Previous YAF funding received	£1,445 for a 2 day Easter Sports Session.
Details of match funding	£300
Project details	The project will deliver a 3 days of sports and cooking sessions.

35. A Day in the Woods

Delivery Organisation	Codswallop CIC
YAF funds requested	£2,610
Previous YAF funding received	2017/18 - £7,023 for, Hullaballo Orchestra, Warblers Singing group and Oddballs Drama group.
Details of match funding	
Project details	A program of 3 days of outdoor activities in a woodland setting with themes such as Circus, Pirates & Mermaids and Billy Goats Gruff

36. Ralph Thoresby LitFest

Delivery Organisation	Headingley LitFest
YAF funds requested	£600
Previous YAF funding received	£600 in 2016/17
Details of match funding	None
Project details	Poetry workshops with the support of a professional poet coach leading to a public performance evening at Ralph Thoresby

37. Holt Park Pop up Activity Camp

Delivery Organisation	LCC Sport & Active Lifestyles – Holt Park Active
YAF funds requested	£3,876
Previous YAF funding received	£2,280 in 2017/18
Details of match funding	£2,040
Project details	Poetry workshops with the support of a professional poet coach leading to a public performance evening at Ralph Thoresby

38. Yoga Sessions Horsforth & Aireborough

Delivery Organisation	Aireborough & Horsforth Children's Services
YAF funds requested	£6,240
Previous YAF funding received	New project
Details of match funding	None
Project details	Yoga sessions in schools for primary and high school students promoting relaxation and wellbeing

39. Inters Youth Group

Delivery Organisation	Horsforth Churches Community Group and Horsforth Children's Services
YAF funds requested	£6,000
Previous YAF funding received	£6000 in 2017/18
Details of match funding	£2,200
Project details	Youth group for school years 6 & 7 every Wednesday in term time at Brownlee Stone Centre.

40. Make it Better Animation Workshops

Delivery Organisation	The Courthouse Project (Otley) Ltd
YAF funds requested	£2,700
Previous YAF funding received	New project
Details of match funding	£3,184
Project details	Series of animation workshops for 7 -18 year olds

41. Rhinos Roar

Delivery Organisation	Leeds Rhino Foundation
YAF funds requested	£9,590
Previous YAF funding received	New project
Details of match funding	£6,000
Project details	A 4 day sports camp in each ward delivering games and sporting activities with appearances by Ronnie the Rhino and Leeds Rhino first team players.

42. Outdoor Activities Project

Delivery Organisation	Leeds Sailing and Activity Centre
YAF funds requested	£1680
Previous YAF funding received	None
Details of match funding	£1,260
Project details	6 days of outdoor activities for young people aged 12+ including sailing, canoeing, windsurfing and climbing.

43. Wellbeing Budget – Capital Receipts Programme

44. At its meeting on 17th July 2013, the council's Executive Board approved that future CRIS receipts available for allocation across wards, be allocated to the Community Committees based on the existing area wellbeing needs based formula.
45. As the capital programme is a 4 year rolling programme, existing funding will be rolled forward to 2018/19 under the current arrangements.
46. Table 4 provides details of the amount of capital available to spend in 2018/19 per ward including the new allocation from March 2018

Table 4 Capital Remaining Balances

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Allocation currently available	£18,389	£16,765	£3,467	£16,394

47. Community Infrastructure Levy (CIL)

On the 21st October 2015 the council’s executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn’t) is known as the ‘Neighbourhood Fund’. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

48. The Community Committee have previously agreed that any funds raised through CIL is retained by the ward or parish in which it is generated.

49. Corporate Considerations**Consultation and Engagement**

50. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Community Committee Plan process and the commissioning round began with a communication to all Community Committee contacts.

Equality and Diversity / Cohesion and Integration

51. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration.

Council policies and City Priorities

52. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People’s Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

Resources and value for money

53. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Wellbeing budgets.

Legal Implications, Access to Information and Call In

54. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

55. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

56. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2018/19.

Recommendations

57. The Outer North West Community Committee is asked to:
- Note the current budget and monitoring position for the Wellbeing Fund for 2018/19 (Table 1) and attached at appendix 1.
 - Members are asked to review the minimum conditions as set out in above section 7, consider whether any amendments are required and approve such conditions for operation in 2018/19. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.
 - Consider the new Wellbeing large grant applications detailed at section 13 – 25.
 - Note the small grants and skips remaining budget (Table 2) and those small grants and skips that have been approved since the last meeting (Table 3).
 - Note the current budget position for the Youth Activity Fund for 2018/19 item 29 and appendix 2
 - Consider the new Youth Activity Fund applications detailed at section 33 – 42.
 - Note the current budget position for the Capital Wellbeing Fund for 2018/19 (Table 4).
58. **Background Information**
- None.

This page is intentionally left blank

£	650.00	£	-	£	650.00	£	-	£	170.00	£	-	£	480.00
---	--------	---	---	---	--------	---	---	---	--------	---	---	---	--------

Spend Allocated	£	-	£	170.00	£	-	£	480.00
Remaining	£	-	£	-	£	-	£	-

Ref	Project Name	Delivery Organisation	Subject to approval ward value				Value of YAF Request	Match funding	Amount recommended for approval 25th June 2018
			G&R	H	O&Y	A&W			
£2.00	Rhinos Roar	Mini Breezes Yeadon Tarn and Bramhope			£3,600.00	£3,600.00			Previously approved by DDN
		Leeds Rhinos Foundation	£ 2,397.50	£ 2,397.50	£ 2,397.50	£ 2,397.50	£ 9,590.00	£ 6,000.00	£ 9,590.00
3	Pop-Up Activity Camp	LCC Sport & Active Lifestyles - Holt Park Active				£ 3,876.00	£ 3,876.00	£ 2,040.00	£ 3,876.00
4	Lit Fest at Ralph Thoresby	Headingley Lit Fest				£ 600.00	£ 600.00	£ 100.00	£ 600.00
5	Theatre & Children's Orchestra	Codswallop CIC	£ 4,017.00				£ 4,017.00	£ 6,782.50	£ 4,017.00
6	Survival Squad	Central Yorkshire County Scouts					£ 2,500.00		Project declined
7	ONW 12+ Outdoor Activities Project @ Lee	Leeds Sailing and Activity Centre			£ 1,680.00		£ 1,680.00	£ 1,260.00	£ 1,680.00
8	Leeds Camps Sports Days	Leeds Sports Academy					£ 3,000.00	£ 1,500.00	Project declined
9	Leeds Sports Academy Gymnastic Sessions	Leeds Sports Academy					£ 1,050.00	£ 350.00	Project declined
10	Horsforth Holiday activities and Yoag	Horsforth Childrens Services					£ 6,738.00	£ 2,352.00	Project declined
11	Yoga Sessions	Horsforth & Aireborough Childrens Services	£ 4,680.00	£ 1,560.00			£ 6,240.00		£ 6,240.00
12	Inters Youth Group	H'forth Churches & H'forth Childrens Services		£ 6,000			£ 6,000.00	£ 2,200.00	£ 6,000.00
13	Area Activity programme for 18/19	West Leeds Activity Centre					£ 4,800.00	£ 442.40	Project declined
14	Summer Camps	The Works Skatepark Charity					£ 4,910.00	£ 1,800.00	Project declined
15	Proiect A Camp - All Sports & Cooking	Active Community Education in Sport	£ 1,343	£ 1,342			£ 2,685.00	£ 300.00	£ 2,685.00
16	Make it Better: Animation workshops	The Courthouse Project (Otley) Ltd.			£ 2,700		£ 4,940.00	£ 3,184.00	£ 2,700.00
17	A Day in the Woods	Codswallop CIC	£ 2,610				£ 2,610.00		£ 2,610.00
			£ 15,047.00	£ 11,299.50	£10,377.50	£10,473.50	£65,236.00	£28,310.90	£39,998.00

Budget for 2018/19 £51,140
 Overspend from 2017/18 £2,980
 2 Mini Breezes approved by DDN May 2018 £7,200
 Recommended for approval at sub group 7th £39,998

Remaining to allocate for 2018/19 £962

This page is intentionally left blank



Report of: City Solicitor

Report to: Outer North West Community Committee [Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon]

Report author: Gerard Watson Tel: 0113 37 88664

Date: 25th June 2018 For decision

Community Committee Appointments 2018/2019

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Paul Wadsworth as Chair of the Community Committee for 2018/19 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Noting Appointment of Community Committee Chair for 2018/19**
2. Members are invited to note the appointment of Councillor Paul Wadsworth as Chair of the Community Committee for 2018/19, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’; and Transport.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:

11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.

12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2018/2019**

19. This year there are four appointments which are due for review/determination in relation to the following organisations:-
 - Bramhope Youth Development Trust
 - Horsforth Live at Home Scheme
 - Prince Henry's Grammar School - Foundation Governors
 - Rawdon And Laneshaw Bridge Trust

Appendix 1 notes the previous appointment

Local Housing Advisory Panels

20. As was the case in 2017/18, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.
21. **Community Committee 'Champions'**
22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
 - To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety**

- **Children's Services**
- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**
- **Transport**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. Corporate Parenting Board

26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).

27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.

28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.

29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2018/19 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.

30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

31. Children's Services Cluster Partnerships

32. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

34. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).

35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2018/19 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Horsforth	1	North West (Outer) Horsforth	D COLLINS
ESNW (Extended services north west: Weetwood, Adel and Wharfedale)	2	North West (Outer) 1 Adel and Wharfedale	B FLYNN

		North West (Inner) 1 Weetwood	
Aireborough	2	North West (Outer) 1 Guiseley and Rawdon 1 Otley and Yeadon	P LATTY R DOWNES
Otley/Pool/Bramhope	2	1 Adel & Wharfedale 1 Otley and Yeadon	B ANDERSON S LAY

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board. (Further Members can be involved in the Corporate Parenting Board, should they wish – please see section 30 for further details).

41. The Committee is also invited to note the appointment of Councillor Paul Wadsworth as Chair of the Community Committee for the duration of 2018/19, as agreed at the recent Annual Meeting of Council.

Background information

- None

This page is intentionally left blank

Community Committee Appointments to Outside Bodies (North West Outer)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Last App'mnt	Group
Bramhope Youth Development Trust	Yes	1	Jun-18	1	Billy Flynn	Y	Annual	Jun-17	Conservative
Horsforth Live At Home Scheme	Yes	1	Jun-18	1	vacancy (Formally	Y	Annual	Sep-17	
Prince Henry's Grammar School - Foundation Governors	Yes	1	Jun-20	1	Ryk Downes	Y	3 Years	Jun-17	Liberal Democrat
Rawdon And Laneshaw Bridge Trust	Yes	1	Jun-19	1	Councillor vacancy	Y	3 years	Sep-16	
Local Housing Advisory Panel(s) - Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda		4	Jun-18	4	C Anderson	Y	Annual		Conservative
					R Downes	Y	Annual		Lib Dem
					G Latty	Y	Annual		Conservative
					D Collins	Y	Annual		Conservative
Childrens Service Clusters - H/forth		6	Jun-18	1	D Collins	Y	Annual		Conservative
Childrens Service Clusters - ESNW			Jun-18	1	B Flynn	Y	Annual		Conservative
Childrens Service Clusters - Aireborough			Jun-18	2	P Latty and R Downes	Y	Annual		Con/Lib
Childrens Service Clusters - Otley/Pool/Bramhope			Jun-18	2	B Anderson and S Lay	Y	Annual		Con/Lib

	14	14	
Number of places	14		
Places held pending review			
Places currently filled beyond June 18	1		
Number of places to fill	13		
Number of Members in the Committee Area	12		Percentage of Members on the Committee
Labour	0		
Liberal Democrat	3		25
Conservative	9		75
<i>Other to list</i>			
Total	12		

This page is intentionally left blank



Report of: Jill Wildman, Chief Officer Housing Management

Report to: Outer North West Community Committee, Adel and Wharfedale, Horsforth, Guiseley and Rawdon and Otley and Yeadon Wards.

Report author: Ian Montgomery, Service Manager – Tenant Engagement 07891 271612

Date: 25 June 2018

For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Outer North West Community Committees to the Outer North West Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. During 2017/18, Housing Leeds undertook a review of HAPs that included the views of Ward Members, tenants and others. A key theme of the review was to explore how HAPs can work more closely with Community Committees.
4. Ward Members play an important role in helping the HAPs undertake their role and helping tackle shared local priorities, this may include:
 - a. Sharing with local HAPs the Community Committee priorities, giving updates about key pieces of work or projects that the HAP may be able to help support.

- b. Helping the HAP establish their priorities, sharing local knowledge and insight about local community or environmental issues.
 - c. Encouraging tenants on the HAP to be involved and contribute to Community Committee meetings and workshops.
 - d. When appropriate, helping join up HAP funding with local Community Committee funding and other funding sources.
 - e. To support the overall focus on the community, helping bring Tenant Engagement forums together with Community Committee led activity.
5. Community Committees in their June 2018 round of nominations are therefore requested to:
- a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis (see Appendix 1)
6. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and the local Communities Teams.

Corporate considerations

7.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

8. The Housing Service is seeking nominations to the Outer North West Housing Advisory Panel. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

9. The Outer North West Community Committee is requested to nominate up to 1 Ward Member from each of the four Wards within the HAP area.

Background information

- The key functions of Housing Advisory Panels remain in principle the same as during 2017/18, and are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.

- More information is available from www.leeds.gov.uk/hap or from the Tenant Engagement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

Housing Advisory Panel	Homes	Wards	Homes
Inner East	7193	Burmantofts & Richmond Hill	4469
		Gipton & Harehills	2724
Inner North East	3079	Chapel Allerton	1959
		Moortown	495
		Roundhay	623
Inner North West	6302	Headingley & Hyde Park	509
		Little London & Woodhouse	1965
		Kirkstall	2489
		Weetwood	1339
Inner South	6478	Beeston & Holbeck	2472
		Hunslet & Riverside	1824
		Middleton Park	2182
Inner West	5697	Armley	2708
		Bramley & Stanningley	2989
Outer East	4478	Killingbeck & Seacroft	4478
Outer North East	2384	Alwoodley	1141
		Harewood	390
		Wetherby	853
Outer North West	3660	Adel & Wharfedale	648
		Guiseley & Rawdon	708
		Horsforth	900
		Otley & Yeadon	1404
Outer South	4230	Ardley & Robin Hood	898
		Morley North	938
		Morley South	1110
		Rothwell	1284
Outer South East	5470	Crossgates & Whinmoor	1888
		Garforth & Swillington	894
		Kippax & Methley	1140
		Temple Newsam	1548
Outer West	5041	Calverley & Farsley	735
		Farnley & Wortley	2555
		Pudsey	1751

May-18

This page is intentionally left blank

Yeadon Town Hall High Street Yeadon LS19 7PP



This page is intentionally left blank